



St. Michael's Episcopal School

MIDDLE SCHOOL SPANISH TEACHER (Long-Term Substitute)

St. Michael's Episcopal School seeks a qualified full-time Middle School (grades 6-8) Spanish teacher as a long-term substitute from mid-November 2024 through mid-winter 2025. This temporary, non-benefited position reports to the Middle School Director.

Candidates should forward a cover letter, resume, and educational philosophy to employment@stmschool.net.

The position's primary responsibilities will be to:

- teach four or five sections of middle school Spanish I
- embrace and strive to implement the ACTFL Standards for Foreign Language Learning, with an emphasis on spoken, interpretive, and presentational (spoken **and** written) communication skills;
- use, adapt, and create a range of formal and informal formative and summative assessments, including performance-based assessments, in order to develop student communicative competence, provide timely and useful feedback to students, and measure mastery of grammar and vocabulary;
- maintain accurate and timely documentation of grades, behavior, academic concerns, and parent communication;
- actively partner with Middle and Lower School Spanish teachers and the Spanish Curriculum Coordinator in developing curriculum;
- work actively to cultivate an inclusive environment and support a school community grounded in empathy, social responsibility, and an appreciation and respect for individual differences;
- maintain positive relationships with students, parents/caregivers, and colleagues;
- serve as a middle school student advisor;
- perform professional duties as assigned by the Head of School or Division Director, including but not limited to recess, lunch, and carpool;
- attend and participate in regular department, divisional and all-school faculty meetings;
- follow personnel policies as described in employee handbooks.

The successful candidate will have:

- excellent verbal and written skills and ability to communicate with students, parents and colleagues;
- experience teaching Spanish (preferably in middle school);
- a bachelor's degree in education, Spanish, or a related field. An advanced degree is preferred, though not required;
- a passion for supporting middle school students as they grow and learn;
- used a variety of instructional strategies and assessment methods to meet the cognitive and affective needs of all students;
- a commitment to working collaboratively with colleagues;
- introduced students to Spanish-speaking cultures, fostering critical thinking skills, empathy, and a sense of global engagement;
- native or near-native fluency in Spanish.

The ideal candidate will have:

- extensive first-hand knowledge of, and experience in, Spanish-speaking countries or cultures;
- a minimum of 3 years of experience teaching Spanish (preferably in middle school);
- encouraged active engagement through interactive lessons, discussions, and projects;
- mentored middle school-aged students to support their personal and social-emotional growth;
- worked cooperatively with colleagues on a consistent basis;
- integrated technology effectively into student learning;
- demonstrated kindness, enthusiasm, a sense of humor, investment in continued learning and professional growth, and a passion for supporting children as they grow and learn;
- worked actively to cultivate an inclusive environment and support a school community grounded in empathy, social responsibility, and an appreciation and respect for individual differences;
- employed effective classroom management skills;
- maintained accurate and timely documentation of grades, behavior, academic concerns, and parent communication;
- demonstrated success in building students' communicative competence in writing, reading, speaking, listening, and presenting.

Our Mission: *St. Michael's Episcopal School nurtures the spirit, ignites the mind, and celebrates childhood in a community of love, affirmation, and belonging that fosters educational excellence.* St M also actively instills the values of kindness, respect, acceptance, integrity, responsibility, resilience, and compassion. Located on a unique 70-acre campus, the K-8 co-educational community is small enough (400 students and 60+ faculty-staff) for everyone to know one another, and large enough to provide rich curricular and co-curricular opportunities. Its student-teacher ratio is 10:1, and average class size is 18 to 19 students. Students hail from 27 different zip codes. Founded in 1957, St. Michael's is accredited by the Virginia Association of Independent Schools (VAIS) and a member of the National Association of Independent Schools (NAIS). St. Michael's values diversity as an important element of serving its mission and thus considers applicants for all positions without regard to race, color, religion, sex, sexual orientation, national origin, age, marital or veteran status, disability, or any other legally protected status.

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Supervisor: Middle School Director