



## St. Michael's Episcopal School

### **FOURTH GRADE TEACHER (Full-Time, 10 months)**

St. Michael's Episcopal School seeks a Fourth Grade Teacher to join our roster of experienced, motivated, and effective teaching professionals. This candidate will be responsible for teaching Math and Science to the whole grade (40-42 students total, divided into two sections), oversee a homeroom of 19-21 students, and team-teach Reading and Word Study. The successful candidate continues to find joy in working with young children, has exceptional training in the academic and social-emotional needs of elementary-age students, is a team player, and is able to contribute to the greater life of our school. Effective writing and speaking skills, a good sense of humor, a positive outlook, and an appreciation of the unique qualities of the age group are essential. The successful candidate is a passionate and dedicated professional looking for a warm, collegial, exciting workplace that embraces both change and tradition. We put a strong emphasis on social-emotional skill-building, physical activity, interactive learning, and the use of varied educational tools.

#### **Teacher Responsibilities**

- In partnership with other grade-level teachers, create lesson plans for your class based on your experience and students' specific needs
- Utilize educational technology in an age-appropriate way
- Communicate with team members as well as with parents about student's progress and behavior
- Hold two parent/teacher conferences per year for each student
- Join the rotation of teachers who assist with morning and afternoon carpool duty
- Organize students into small groups for social education and other targeted instruction
- Encourage creativity in students by organizing project-based learning units
- Create a warm, clean, welcoming, and inspiring atmosphere in the classroom
- Oversee lunch and recess
- Listen carefully to parents' requests and concerns and address them as quickly as possible
- Remain up-to-date with new research in educational practice
- Establish and maintain a network of professionals
- Employ effective classroom management skills
- Perform all professional duties efficiently and punctually, manage resources effectively and meet deadlines and meeting schedules set by the School
- Attend and participate in faculty meetings and department meetings
- Perform professional duties as assigned by the Head of School or the Division Director. These duties include but are not limited to recess duty, lunch duty, and dismissal duty
- In the unlikely event of a health crisis, be prepared to pivot from on-campus to online learning as required by emergency health-related guidelines



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### Required Skills

- Bachelor's degree in education, or a related field. An advanced degree is preferred, though not required.
- Valid state-issued teaching certificate a plus
- 5+ years' experience teaching elementary classes
- Excellent communication and organizational skills
- Ability to teach creatively
- Knowledge of educational technology platforms (SeeSaw, PowerSchool, Google Classroom)

Our Mission: St. Michael's Episcopal School nurtures the spirit, ignites the mind, and celebrates childhood in a community of love, affirmation, and belonging that fosters educational excellence. St M also actively instills the values of kindness, respect, acceptance, integrity, responsibility, resilience, and compassion. Located on a unique 70-acre campus, the K-8 co-educational community is small enough (400 students and 60+ faculty-staff) for everyone to know one another, and large enough to provide rich curricular and co-curricular opportunities. Its student-teacher ratio is 10:1, and average class size is 18 to 19 students. Students hail from 27 different zip codes. Founded in 1957, St. Michael's is accredited by the Virginia Association of Independent Schools (VAIS) and a member of the National Association of Independent Schools (NAIS). St. Michael's values diversity as an important element of serving its mission and thus considers applicants for all positions without regard to race, color, religion, sex, sexual orientation, national origin, age, marital or veteran status, disability, or any other legally protected status.

**Candidates should forward a cover letter, resume, and educational philosophy to [employment@stmschool.net](mailto:employment@stmschool.net).**